



IN THE CIRCUIT COURT OF THE 22<sup>ND</sup> JUDICIAL CIRCUIT  
McHENRY COUNTY, ILLINOIS

# ATTORNEY REGISTRATION

New Registration

Updated Registration

Firm Name \_\_\_\_\_

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**Sign up for Attorney Access Portal \*FREE** online access to data & documents on all your cases

**Sign up for Email Notification Service \*FREE** email notification when documents filed on your cases  
\*\*Complete Email address(es) for notifications on second page

Attorneys \*\*attach additional sheet if necessary

Attorney Name \_\_\_\_\_ ARDC No. \_\_\_\_\_

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Attorney Name \_\_\_\_\_ ARDC No. \_\_\_\_\_

Attorney Name \_\_\_\_\_ ARDC No. \_\_\_\_\_

Staff Contacts:

Name \_\_\_\_\_ Phone Number \_\_\_\_\_ E-mail address \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_ E-mail address \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_ E-mail address \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_



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## E-MAIL NOTIFICATION SERVICE

By signing up for the *McHenry County Circuit Clerk E-Mail Notification Service*, attorneys can be kept up to date as new documents are filed on cases with an appearance on file. This is a free service that only requires an Attorney Access Portal Account. Each attorney in the firm can have one or multiple email addresses listed to receive the automatic notifications.

Attorney Name \_\_\_\_\_

E-Mail Notification Address(es): \_\_\_\_\_

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Attorney Name \_\_\_\_\_

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E-Mail Notification Address(es): \_\_\_\_\_

RETURN REGISTRATION FORM TO CIRCUIT CLERK – ROOM 136  
or e-mail to [CircuitClerk@mchenrycountyil.gov](mailto:CircuitClerk@mchenrycountyil.gov)