

SUMMONS - Action for \$10,000.01 - \$50,000.00
IN THE CIRCUIT COURT OF THE TWENTY-SECOND JUDICIAL CIRCUIT
McHENRY COUNTY, ILLINOIS

THIS IS AN ARBITRATION CASE

Plaintiff(s)

Vs.

Case Number _____

Amount Claimed \$ _____

Defendant(s)

ARBITRATION SUMMONS

To each defendant:

YOU ARE SUMMONED AND REQUIRED TO APPEAR either in person or remotely before this Court at the McHenry County Government Center, 2200 N. Seminary Avenue, Woodstock, Illinois, Room _____ at _____ .m., on _____ 20____ to answer the complaint in this case, a copy of which is hereto attached. **IF YOU FAIL TO DO SO, A JUDGMENT BY DEFAULT MAY BE ENTERED AGAINST YOU FOR THE RELIEF ASKED IN THE COMPLAINT.**

You may be able to attend this court date by phone or video conference. This is called a "Remote Appearance." Call the Circuit Clerk at (815)334-4310 or visit their website at www.mchenrycircuitclerk.org to find out how to do this.

E-filing is now mandatory with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp> or talk with your local Circuit Clerk's office. If you cannot e-file, you may be able to get an exemption that allows you to file in-person or by mail. Ask your Circuit Clerk for more information or visit www.illinoislegalaid.org.

If you are unable to pay your court fees, you can apply for a fee waiver. For information about defending yourself in a court case (including filing an appearance or fee waiver), or to apply for free legal help, go to www.illinoislegalaid.org. You can also ask the Circuit Clerk for a fee waiver application.

To the Officer:

This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service and not less than 3 days before the day of appearance. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than 3 days before the day of appearance.



WITNESS _____ 20____

Clerk of the Circuit Court

Deputy

Plaintiff's attorney or plaintiff if he is not represented by an attorney

Name _____

Attorney for _____

Address _____

City, State Zip _____

Telephone _____

Email _____